



## KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

काकतीय प्रौद्योगिकी एवं विज्ञान संस्थान, वरंगल - ५०६ ०१५ तेलंगाना, भारत

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - ५०६ ०१५ తెలంగాణ, భారతదేశము

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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No.002 /KITSW/AA/2021

Date: 20.07.2021

### CIRCULAR

#### **SUB: UGC EXTENSION OF AUTONOMOUS STATUS -TENTATIVE SCHEDULE OF VISIT -Reg**

Ref-1: Email from Under Secretary (RO) - UGC Coordinator -Sub: Grant of extension of Autonomous Status to Kakatiya Institute of Technology & Science, Opp. Yerragattu Hillock, Warangal, Telangana, dated 06.07.2021.

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The Hon'ble Chairman, UGC has constituted an Expert Committee for the grant of extension of Autonomous Status to Kakatiya Institute of Technology & Science, Warangal- 506 015, Telangana, vide Ref-1 cited.

The visit dates of the Expert Committee to our institute have been finalized on **9<sup>th</sup> and 10<sup>th</sup> August, 2021 (Monday and Tuesday)**. The tentative schedule for the visit of UGC extension of autonomous status is as follows

**The faculty and staff are requested to report to duties at 9.00 am and stay till the committee leaves the campus on both the days of inspection.**

Day- 1: 09.08 2021 (Monday)	
9.30 am to 11.00 am	Principal's Presentation** (Venue: SJSJH)
11.00 am to 11.30 am	Interaction with Faculty (Venue: SJSJH)
11.30 am to 12.00 Noon	Interaction with Non-Teaching Staff (Venue: SJSJH)
12.00 Noon to 12.30 pm	Interaction with Students (Venue: SJSJH)
12.30 pm to 01.00 pm	Interaction with Management (Venue: SJSJH)
01.00 pm to 01.30 pm	LUNCH
01.30 pm to 06.30 pm	<p><b>Expert Team-A:</b> Visit to Sports facility, NCC &amp; NSS, IQAC, T&amp;P, Central Library &amp; other Central Facilities etc. ***</p> <p><b>Expert Team-B:</b> Visit to Departments, Classrooms, Laboratories &amp; Hostels (During committee visit to the departments, the HoDs have to give presentation highlighting their achievements after autonomy)</p>

Day- 2: 10.08.2021 (Tuesday)	
9.30 am to 12.30 am	1. Visit to other central facilities *** (if any) 2. Checking of Office Records (Venue: Committee Hall) 3. Finalization of Report
12.30 pm to 01.00 pm	Exit Meeting ** (Venue: SJSH)
01.00 pm to 01.30 pm	LUNCH

*\*\*All the AAC members and Prof. i/c I<sup>2</sup>RE, Prof. i/c Honours/ Minor, Prof i/c OBE, TPO, Faculty i/c UG & Administrative Officer are requested to be present.*

*\*\*\*During committee visit to the centres/sections, the Professor in-charges /coordinators have to present a hard copy of overall report on activities of their respective centres/sections*



Dean, Academic Affairs  
KITS Warangal

**To,**

- All the HoDs with a request to disseminate the information among the faculty & staff and gear up with necessary arrangements and the required documents highlighting the achievements of the dept.*
- All the Deans and Prof. i/c various centres/sections with a request to gear up with necessary arrangements and the required documents highlighting the achievements of their centre/section.*
- The Dean SA with a request to arrange 125 enthusiastic students for interaction with UGC team in SJSH*
- The Dean P&E with a request to ensure campus ambience and strict compliance with COVID-19 guidelines (placing foot operated sanitizers at all required places).*
- The AO with a request to arrange for all the required office records/documents*
- Capt. Dr. M. Randheer Kumar with a request to arrange to accord **Guard of Honour by NCC cadets** to the UGC expert team, **at 9.00am** on August 09, 2021*

**Copy to:**

- The Secretary & Correspondent Sir*
- The Principal*
- The AO*
- Academic Section*